



Pollution Control Board, Assam

(Department of Environment & Forests : : Government of Assam)

অসম প্রদূষণ নিয়ন্ত্ৰণ পৰিষদ
(অসম চৰকাৰৰ বন আৰু পৰিৱেশ বিভাগ)

No.WB/OTWA/HW-81/Pt-I/13-14/111/661

Dated Guwahati, the 6th of October 2020

SHORT NOTICE INVITING PROPOSALS

Sealed Offers are invited from eligible Consultancy firms/ consultants for providing advisory services pertaining to bid process management for selection of bidders for establishment of Treatment storage & disposal facility of hazardous waste (HWTSDF) generated in the state of Assam

Details of the project for which quotation/proposal are invited are as follows:-

Preparation of Request for Proposal (RFP) and advisory services for smoothly undertaking bid process for selection of developers for establishment of treatment storage & disposal facility of hazardous waste generated in the state of Assam.

Scope of Services to be provided:-

The agency will be responsible for the following:

1. Preparation of Request for Proposal (RFP) on the basis of Terms of reference provided by the Board.
2. Provide legal and financial advisory services for allotment of the project in accordance with General Financial Rules, 2017.
3. Prepare all the contract agreements with the successful bidders.

INSTRUCTIONS TO THE PARTICIPANTS

1. Sealed offers are invited from eligible consultants/firms for providing Annual Repair and Maintenance services listed under scope of services in this bid document.
2. Quotation/proposal form shall be complete in all respect. Incomplete quotation/proposals without E.M.D. shall be treated as invalid.
3. Last date of submission of quotation/proposal is 14.10.2020 before 11.30 A.M
4. Date and time of opening of quotation/proposal is 14.10.2020 at 11.30 A.M.
5. Each page of the quotation/proposal documents should bear the stamp and signature of the authorized representative. The quotation/proposal shall also enclosed the latest Income Tax Clearance Certificate and proof of works Contract Tax Registration etc. where applicable.
6. The rates for each and every item shall be quoted in Figure and words. In case of any discrepancy in rates, the rates written in words shall prevail.
7. The envelope containing quotation/proposal document shall be sealed and bear the name of work and the name and address of the consultancy firm/consultants.
8. The Competent Authority of PCBA, reserves the right to accept or reject any quotation/proposal or all quotation/proposal without assigning any reason.
9. Conditional quotation/proposal/proposal are liable to be rejected.

Head Office : Bamunimaidam, Guwahati - 781021, Assam : India.

Phone : 2652774 & 2550258 : Fax : 0361-2550259 ; Gram : POLLUTIONCONTOL

E-mail : membersecretary@pcbassam.org; Website : www.pcbassam.org

Regional Offices at : Dibrugarh, Golaghat, Sibsagar, Tezpur, Guwahati, Bongaigaon, Nagaon & Silchar.



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অসম প্রদূষণ নিয়ন্ত্রণ পৰিষদ

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10. The quotation/proposal for the work shall remain open for acceptance for a period of sixty days (60) from the date of opening of tender,
 11. These instructions shall form a part of the contract document.
 12. The proposal should be accompanied with an Earnest money deposit of Rs. 5,000.00 (Rupees. Five thousand only.) as D.D in favour of Member Secretary, Pollution Control Board Assam.
 13. The EMD of unsuccessful consultants/firms shall be refunded.
 14. Rate quoted shall be firm and fixed and are inclusive of cost of manpower, material, etc., all taxes (including service tax), duties and levies, insurance, statutory liabilities etc. No escalation of whatsoever nature shall be payable.
 15. Eligibility criteria: The contractor should have minimum three years' experience in works of similar nature. The contractor should have undertaken/completed the following work in the
16. Award of work:
- a. The selection of the agency will be at the sole discretion of the PCBA who reserves its right to accept or reject any or all the proposals without assigning any reason.
 - b. The contract for the Annual Repairs and Maintenance shall be awarded to the best-qualified responsive participant.
 - c. Upon evaluation of offers the notification on award of contract will be intimated in writing to the successful bidder.

16. Duly filled, signed and stamped on each page of offer document shall be deposited by hand delivery in the office of PCBA at the following address:

Office of,
The Member Secretary,
Pollution Control Board Assam,
Bamunimaidam,
Guwahati-21

Member Secretary

Memo. No.WB/OTWA/HW-81/Pt-I/13-14/111

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Copy to:

1. The ACEE/SEE/SES/EE/EES, Head office, PCBA – for information
2. All Regional Offices, PCBA- for information
3. The Nodal Officer (legal), PCBA – for information.
4. The Manager (F&A), PCBA- for information
5. P.A to the Chairman, PCBA – for kind appraisal of the Hon'ble Chairman.
6. Notice board

Member Secretary